

**Hampton Township Planning  
Commission Public Hearing Minutes  
April 14, 2014, 7:00 P.M.**

**ATTENDANCE**

Chair	Jeremy Irrthum
Member	Dave Peine
Member	Larry Runyan
Member	Mike Tix
Member	CaSondra Schaffer

This meeting was called to order by Chair, Jeremy Irrthum at 7:00 P.M. The purpose of this meeting is to discuss the adoption of an ordinance regulating town road right-of-way is and the impacts from large utility projects.

It is the planning commission's belief that enforcement begins with the permit process. It is also believed that the Township will hear from residents and or our road maintenance contractor regarding most ditch work.

The planning commission also notes that repairs can be made out of the escrow money that is received from the contractor. It is also noted that the Township could possibly hire the road contractor to do the pre-inspection and post inspection on an on-call basis.

The commission felt that the permit should include the cost to pay for the inspection and administration. They also mentioned that taking pictures can be important if issues arise.

The planning commission also noted that section 103 on page 5 there are conflicting statements. The planning commission suggests discussing this with our lawyer. It is believed that they should remove the combo permit or more clearly explain each permit type.

**Motion made by Larry Runyan to approve passage of the ordinance as written with the exception of section 103, page 5 relating to the combination permits and if this ordinance will apply to the general public, seconded by Jeremy Irrthum. All in favor, motion passed.**

**Motion made by Dave Peine, Second by Larry Runyan to adjourn the meeting at 7:32 pm.**

**All in favor, Motion passes.**

Respectfully submitted,

Melissa Timm

Clerk